

## I. PARTNERS OF THE APPLICANT PARTICIPATING IN THE ACTION

### 1. DESCRIPTION OF THE PARTNERS

This section must be completed **for each partner organisation** within the meaning of section 2.1.2 of the Guidelines for the grant Applicants. Any associates as defined in the same section need not be mentioned. You must make as many copies of this table as necessary to create entries for more partners.

	Partner 1
<b>Full legal name in English</b>	<b>Botiza City Hall, Nord Region, Maramures, Romania</b>
<b>Full legal name in local language</b>	Primaria comunei Botiza, Regiunea de Nord, Maramures, Romania
<b>Registration number (if any)</b>	
<b>Date of Registration<sup>1</sup></b>	1353
<b>Place of Registration</b>	Romanian, City Region, Dragomiresti District State Administration
<b>Official address of the Partner</b>	437065, Botiza's village, nr.416, Maramures, Romania
<b>Legal status<sup>2</sup></b>	Governmental body
<b>Are you a subject to VAT?</b>	X Yes No
<b>Tax number</b>	-
<b>Sector of activity</b>	Local authority
<b>Contact person</b>	Trifoi Ioana
<b>Telephone number: country code + city code + number</b>	00400262334011
<b>Fax number: country code + city code + number</b>	00400262334157
<b>E-mail address</b>	comunabotiza@yahoo.com
<b>Number of employees</b>	12
<b>Experience of cross-border Actions</b>	Donor: Neighbourhood Programme Romania – France 2004 – 2007, Project: <b><u>La Communaute de Communes des Monts de LaCaune</u></b> from August 2004 to July 2007, total budget: 73651 EURO, role in the project: partner, project objective: reflection and improvement actions between persons active in the two territories offering technical and financial support of European fellow citizens and support for development

<sup>1</sup> In case of self-governments the date of statutory meeting of the council is considered as the date of registration

<sup>2</sup> E.g. non profit making, governmental body

	<p>projects in Romania.  Donor: Neighbourhood Programme France - Romania – Hungary 2007-2008, Project: “<b><u>Institutional support for establishment and development of local public services destined for children and the youth through training and transfer of experience between joint Romanian , Hungarian and Francaises</u></b>”, from December 2007 to December 2008, total budget: 134530 EURO, role in the project: partner, project objective:enrich our reflections and actions by local exchanges between our two jurisdictions, while providing technical and financial support to our new citizens europenne .</p>
<b>Experience of any other Actions</b>	
<b>History of cooperation with the Applicant</b>	We have common participation in the development and implementation of project regarding cross border cooperation.
<b>Role and involvement in <u>development</u> of the proposed Action</b>	We were involved in discussing the topic of the project, development of action plan and the budget
<b>Role and involvement in <u>implementing</u> the proposed Action</b>	<p>We will participate to implement the following activities: Folk festival Romanian; Information Centre; web page development; Information seminar; press articles; steering meetings.</p> <p>Own contribution: 2000 EURO</p>

**Important:** This Application Form must be accompanied by a **signed and dated Partnership Statement from each Partner**, in accordance with the model provided.

## **2. CAPACITY TO MANAGE AND IMPLEMENT ACTIONS**

### **2.1. Experience in similar Actions**

2.1.1 Please provide a detailed description of Actions in the sector of activity managed by your organisation over the past three years <sup>3</sup>

This information will be used to assess whether you have sufficient and stable experience of managing Actions in the sector and of a comparable scale to the one for which a grant is being requested.

<b>Sector</b>	Renovation, development of villages, improvement of basic services for rural economy and population and upgrading of the rural heritage
<b>Location of the Actions</b>	<i>Romania Maramures,,Botiza's Village</i>
<b>Title of the Programme</b>	The villages renovation
<b>Title of the Projects</b>	<p>1. Integrat Project:  Objectives:  a) the sewerage network and wastewater treatment plant;  b) Rehabilitation and upgrading community center;  c) Rehabilitation and modernization of municipal street;  Planning recreational space with pedestrians for acces wooden bridge.</p>

<sup>3</sup> Put as many tables as needed

	2. Rehabilitation School of Arts and Crafts with classes I - VIII Botiza; 3. Construction of kindergartens; 4. Distribution of bus to transport students and preschoolers; 5. Building a museum complex ; 6.Modernization Hall of Botiza ; 7. Rehabilitation Social Center and Hall of Botiza; 9.Modernization School of Arts and Crafts with classes I - VIII Botiza;				
<b>Objectives of the Projects</b>	The villages renovation				
<b>Contract number</b>	1096 from 13.07.2009				
<b>Role in the Project</b>	Project coordinator Romanian				
<b>Duration (from dd/mm/yyyy to dd/mm/yyyy)</b>	1.08.2006-13.07.2010	<b>Total budgets in EUR</b>	1. 2,5mil.EUR 2. 1.200.000 3. 800.000 4. 25.000 5. 127319 6. 80.000 7. 600.000 8. 1.050.000	<b>Own contribution (if any)</b>	EUR 20% - - - - - -

2.1.2 Please provide a detailed description of any cross-border Actions managed by your organisation over the past three years<sup>4</sup>

This information will be used to assess whether you have sufficient and stable experience of managing Actions in the sector and of a comparable scale to the one for which a grant is being requested.

<b>Sector</b>	Economic Development				
<b>Location of the Actions</b>	France - Romania and Hungary				
<b>Title of the Programme</b>	Donor: Neighbourhood Programme France - Romania – Hungary				
<b>Title of the Project</b>	Project: <b><u>Institutional support for establishment and development of local public services destined for children and the youth through training and transfer of experience between joint Romanian , Hungarian and Francaises.</u></b>				
<b>Objective of the Project</b>	Enrich our reflections and actions by local exchanges between our two jurisdictions, while providing technical and financial support to our new citizens europenne .				
<b>Contract number</b>	RO2005 / 450 – 24.09.07				
<b>Role in the Project</b>	Partner / Project coordinator				
<b>Cross-border Partners (specify name and the country of origin)</b>	Communaute de Communes des Vals & Plateaux des Monts de LaCaune. - France Botiza City Hall - Romania Roszke - Hungary				
<b>Duration</b>	December	<b>Total</b>	134530	<b>Own</b>	5400EU

<sup>4</sup> Put as many tables as needed

(from dd/mm/yyyy to dd/mm/yyyy)	2007 to December 2008	<b>budget in EUR</b>	EURO	<b>contribution</b>	R/total
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<b>Sector</b>	Social and Economic Development				
<b>Location of the Actions</b>	France and Romania				
<b>Title of the Programme</b>	Donor: Neighbourhood Programme Romania – France 2004 – 2007				
<b>Title of the Project</b>	Project: <u>La Communaute de Communes des Monts de LaCaune</u>				
<b>Objective of the Project</b>	Reflection and improvement actions between persons active in the two territories offering technical and financial support of European fellow citizens and support for development projects in Romania.				
<b>Contract number</b>	RO2006/2237 - 11.10.2006				
<b>Role in the Project</b>	Partner / Project coordinator Romanian				
<b>Cross-border Partners</b> (specify name and the country of origin)	France Romania				
<b>Duration</b> (from dd/mm/yyyy to dd/mm/yyyy)	August 2004 to November 2007	<b>Total budget in EUR</b>	73651 EUR	<b>Own contribution</b>	0 EUR

## 2.2. Resources

2.2.1 Financial data. Please provide the following information, if applicable, over the last three years on the basis of the profit and loss account and balance sheet of your organisation, amounts in thousand Euros

Year	Turnover or equivalent	Net earnings or equivalent	Total balance sheet or budget	Shareholders' equity or equivalent	Medium and long-term debt	Short-term debt (< 1 year)
2008			10932141,3			
2007			9279533,6			
2006			12422149,4			

2.2.2 Furthermore, *where the grant requested exceeds EUR 500,000*, please provide the references of the external audit report established by an approved auditor at least for the last financial year available. This obligation does not apply to public bodies.

Year	Name of approved auditor	Period of validity
N		From dd/mm/yyyy to dd/mm/yyyy
N – 1		From dd/mm/yyyy to dd/mm/yyyy
N – 2		From dd/mm/yyyy to dd/mm/yyyy

2.2.3 Any other factors demonstrating financial viability and any risks or uncertainties about implementation:

- a) The number of full-time and part-time staff by category relevant for the project implementation (e.g. number of project managers, accountants, HR staff, etc), indicating their place of employment

Type of staff	Number of the staff paid	Number of the staff unpaid
Project manager	1	

- b) Other relevant resources (e.g. volunteers, associated organisations, networks that might also contribute to implementation)

**2008 – 2010** A partnership with **Peace Corps** in order to implement the concepts of English by a volunteer teacher in the U.S.

- c) Equipment and offices relevant for the project implementation: computer, printers, car, internet connection, office.

### 3. JUSTIFICATION OF ELIGIBILITY

	Yes	No
1. Do you have the headquarters of your organisation in the programme area?	X	
2. If no, do you have a registered regional/local branch in the specified programme territorial units with a legal status?	X	
3. Are you a central/national public sector body or a body governed by private law with a public service mission from a participating country and not represented at the local level in the eligible area and you can demonstrate that the Action is for the full benefit of the eligible area covered by the Programme?		X

If you answered 'Yes' to question 3, please justify your answer (max 1 page) and attach to the Grant Application Form the relevant supporting documents (*e.g. legal act, decree, authorisation, statute etc.*)

### 4. LIST OF THE MANAGEMENT BOARD/COMMITTEE OF YOUR ORGANISATION

Name	Profession	Function	Country of Nationality	On the board since
Trifoi Ioana	teacher	Mayor	Romania	1996
Neag Ioan	Engineer	Vice primar	Romania	2004
Petreus Maria	Accountant	Financial Manager	Romania	1974
Grosan Ioana	Lawyer	Secretary	Romania	1991

**Intocmit**  
**Referent de specialitate**  
**Ioana Dolca**